



CITY OF EDMONTON
THE SUBDIVISION AUTHORITY BYLAW
BYLAW NO. 11135

(Office Consolidation, including amendments, to March 09, 2004)

CONSOLIDATION

BYLAW NO. 11135

The Subdivision Authority Bylaw

Edmonton City Council enacts:

PART 1 - PURPOSES AND DEFINITIONS

PURPOSES

1. The purpose of this bylaw is to establish the subdivision authority for the City of Edmonton.

DEFINITIONS

2. The following words and phrases mean:
 - (1) Act the Municipal Government Act, S.A. 1994, c.M-26.1, as amended
 - (2) City the municipal corporation of The City of Edmonton
 - (3) Council the municipal council of the City
 - (4) Deleted (S.1.a, Bylaw No. 11626, November 17, 1997)
(S.2.a, Bylaw No. 11641, December 5th, 1997)
 - (5) General Manager the General Manager of the Planning and Development Department or any person acting as the General Manager of the Planning and Development Department
 - (6) Manager the Manager of the Planning Services Branch, or in their absence the person designated by the General Manager as the Acting Manager of the Planning and Services Branch
 - (7) Member(s) the General Manager, the Manager or the Senior Subdivision Officer.
 - (8) Senior Subdivision Officer the person designated as the Senior Subdivision Officer by the General Manager or in their absence the person designated by the General Manager as the Acting Senior Subdivision Officer

PART II - APPOINTMENT AND DELEGATION

SUBDIVISION AUTHORITY

3. The General Manager, the Manager and the Senior Subdivision Officer are appointed the Subdivision Authority for the City and are authorized to exercise subdivision powers and duties on behalf of the City.

PART III - PROCESSING APPLICATIONS AND DECISIONS

PROCESSING OF APPLICATIONS

4. The Senior Subdivision Officer shall be responsible for the processing of subdivision applications including, but not limited to:
 - (a) receiving applications for subdivision and determining if the application is complete;
 - (b) giving notice of receipt of a subdivision application as required by the Act;
 - (c) co-ordinating the review of the application by City Departments; and
 - (d) endorsing a plan of subdivision upon being satisfied that the conditions of approval are satisfied.

FEES

5. The fees to be charged by the Subdivision Authority in connection with the steps involved in the subdivision of land in the City shall be as determined by City Council.

(S.2.b, Bylaw No. 11641, December 5, 1997)

DECISIONS

6. A decision on a subdivision application may be made:
 - (a) by any Member, acting alone, or
 - (b) by a Committee of two or more Members.

SIGNATURE OF DECISION

7. The decision of the Subdivision Authority shall be signed by which ever Member or Members of the Subdivision Authority reviewed and decided upon the subdivision application.

**REPEAL OF
BYLAW NO. 5372**

8. Bylaw 5372, as amended, The Municipal Planning Commission Bylaw is repealed.

Delete Schedule "A"

(S.1.c, Bylaw No. 11626, November 17, 1997)
(S.2.c, Bylaw No. 11641, December 5, 1997)

(NOTE: Consolidation made under Section 69 of the *Municipal Government Act*, R.S.A., 2000, c.L-21 and Bylaw No. 12005, and printed under the City Manager's authority.)
Changes to Bylaw No. 11135, passed by Council November 14, 1995, per:

Bylaw No. 11626, November 17, 1997

Bylaw No. 11641, December 5, 1997

Bylaw No. 13647, March 09, 2004