



Appellant Information: You **must** complete the following.

Last Name		First Name	
Street Address		City	Province
		Postal Code	
Telephone *	Fax	Email *	

** It is important that you provide us with a telephone number or email address in case the Order or Decision is withdrawn.*

- I would like to receive all correspondence including hearing notices and decisions via the email address provided above and understand no paper copies will be sent.
- Electronic documents are in .pdf format which requires Adobe Reader software to be installed on your computer.
 - You must notify us of any change to your email address.

Property or Business Under Appeal:

Property Address	Reference/File No
Property Owner	

Reasons: You must explain **why** you are appealing the Decision or Order. Attach additional pages if necessary.

Please note that all documents submitted become part of a public file. If there is something that you would like kept private, please indicate as such.

Important Notice: Your appeal must be received by the Designated Officer at the address below **no later than 4:00pm on the deadline date.** The appeal deadline is indicated in your Order or Decision Letter.

Community Standards and Licence Appeal Committee
Main Floor, Churchill Building
10019 103 Avenue
Edmonton, AB T5J 0G9
(780) 496-5026 FAX (780) 401-7054 cslac@edmonton.ca

Appellant's Signature:

Signature _____ Date _____

This personal information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, s. 33(c), and will be used for administrative purposes and to process your complaint. Personal information collected is protected by the privacy provisions of the Act. If you have any questions about the collection, use or disclosure of this personal information, contact the Director, Tribunal and Civic Agency Governance, Main Floor, Churchill Building 10019 103 Avenue Edmonton, AB T5J 0G9