



## Request to Exclude Document from the Public Record

### Requestor

Name (Last)	Name (First)	(Initial)	
Address	City	Province	Postal Code
Telephone	Fax	Email	

### Capacity to Act

<input type="checkbox"/> Complainant	<input type="checkbox"/> Other ( <b>consent of complainant attached</b> )
<input type="checkbox"/> Agent Representing the Complainant	<input type="checkbox"/> Respondent Municipality

Tax Roll

Document

Pages to be Sealed

Reason

Signature

Date

From the *Municipal Government Act*:  
 464.1(4) Subject to subsection (5), all documents filed in respect of a matter before an assessment review board must be placed on the public record.  
 (5) An assessment review board may exclude a document from the public record  
 (a) if the assessment review board is of the opinion that disclosure of the document could reasonably be expected to disclose intimate personal, financial or commercial matters or other matters,  
 and  
 (b) the assessment review board considers that a person's interest in confidentiality outweighs the public interest in the disclosure of the document.  
 (6) Nothing in this section limits the operation of any statutory provision that protects the confidentiality of information or documents.

This personal information is being collected under the authority of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c. F-25, s. 33(c), and will be used for administrative purposes and to process your complaint. Personal information collected is protected by the privacy provisions of the Act. If you have any questions about the collection, use or disclosure of this personal information, contact the Director, Tribunals, Churchill Building, 10019-103 Avenue, Edmonton, AB T5J 0G9.